



**CHILD AND FAMILY FOUNDATION  
UGANDA SACCO LIMITED**

P O Box 73243 Kampala.  
Tel: 0704-693073/ or 0414-693073  
Ttula Roundabout Opp. Petrol Station on Your Way to  
Mpererwe

**For Your Financial Access, Health, Education &  
Livelihoods**

**APPLICATION FOR MEMBERSHIP**

**INSTRUCTIONS**

Fill in this form and return to Child and Family Foundation Uganda SACCO Offices at Ttula Roundabout near Ttula Parents Primary School and new Masgid Mosque.

Kindly attach the following mandatory documents:

1. A photo copy of your Voter ID or Drivers' License, Passport or LC I Letter
2. Two recent passport size photo (Write your name and signature at the back)

**APPLICANTS PERSONAL INFORMATION**

1. Full Names: \_\_\_\_\_ (As per the ID)
2. Date of Birth: \_\_\_\_\_ Age in Years: \_\_\_\_\_
3. Address: \_\_\_\_\_
4. Mobile Tel No.: \_\_\_\_\_ Email: \_\_\_\_\_
5. ID No. and Type: \_\_\_\_\_
6. LC I Leader: \_\_\_\_\_ Tel: \_\_\_\_\_
7. Employer: \_\_\_\_\_ Staff No: \_\_\_\_\_
8. Duty Station: \_\_\_\_\_

**BENEFICIARY** (Person(s) designated to receive funds/benefits in the unfortunate event of loss of life)

Names	Relationship	% Allocation	Contact

**Witnessed by Next of Kin**

1. Names & Contact: ..... Signature..... Date.....

In making this membership application, I do hereby agree to conform to the society's By-laws and any amendments thereof.

Signature of Applicant: ..... Date.....

**Note in UGX: Membership: 10,000/=; Cost per Share: 20,000/=; Passbook: 3,000/=; and Family File: 3,000/=**

## MEMBERSHIP ELIGIBILITY

Any natural, legal or a group of person(s) eligible for membership of the society may apply to be members by completing an "application for membership" form, and may be admitted if they meet the following requirements:

- a) Is within the field of membership provided for in the bylaws and not <18 years of ages
- b) Is not directly, a money lender or carrying out such activities detrimental to the objectives of the Society is of good character
- c) Has paid entrance fee and minimum shares as prescribed in the membership policy
- d) Has filled beneficiary names and Next of Kin
- e) Has understood the objectives of the Society, his obligations as a member and other membership requirements as stated in the By-laws.

## MEMBERS' RIGHTS

The following are the rights that you enjoy as a member of Child and Family SACCO Ltd:

- a) Receiving, periodically and regularly, or upon request, and at least once a year, a statement of accounts containing the record of his credit and debit transactions.
- b) Attending and participating in elections within the electoral zone. Each member shall have one vote irrespective of his/her total shareholding.
- c) Electing representatives to attend and participate at a general meeting.
- d) Electing or be elected as an officer of the Society, unless otherwise prohibited by any other law or these By-laws. Using the Society's services according to the policies and procedures approved by the Board of Directors
- e) Submit projects or initiatives to the Board, for the improvement of the SACCO.
- f) Appointing a nominee and Participating in the sharing of the Society's surpluses.
- g) Accessing all legitimate information relating to the Society, including internal regulations, registers, minutes of the Annual Delegates Meetings, Supervisory Committee reports, and annual accounts, at the registered office of the Society, subject to the Society's policies and regulations in force at the time.
- h) Voting on all matters put before the electoral zone.
- i) Enjoying all other rights as prescribed by the Co-operative Act and the Rules.

## MEMBERS' OBLIGATIONS

As a member of Child and Family SACCO you are obliged to:

- a) Be faithful and honest in all their dealings with the Society.
- b) Observe the law, the rules and these By-laws whenever transacting any business with the Society.
- c) Observe the code of conduct and ethics of the Society, and in particular desist from any corrupt practices in all dealings with the Society.
- d) Refrain from engaging in the business of money lending in competition with the Society.
- e) Protect the image of the Society and avoid unnecessary publicity, incitement or careless talk that can injure the reputation of the Society.
- f) Inform the Chief Executive Officer in writing of change of my physical address and contact details whenever they occur.
- g) Pay my debt obligations to the Society without fail and save regularly with the Society.
- h) Seek cooperative education to improve my awareness and enlightenment on cooperative matters.
- i) Attend meetings and education forums and take part in Society's decision-making.
- j) Inform non-members and encourage them to join the Society.
- k) Identify problems affecting the Society and suggest solutions.
- l) Participate in the Society's projects, both physically and financially.
- m) Make use of the services of the Society as stated in its objects.
- n) Comply with these By-laws, the Co-operative Act, the Sacco Act, Rules, Regulations and resolutions of General Meetings.